



NORTHWEST
NAZARENE UNIVERSITY

Graduate & Undergraduate Professional Studies DROP/ADD FORM

Student Name _____ Date of Drop/Add _____

ID# _____ Classification _____ Subprogram _____

Override Pre-Req _____ Override Full Class _____ **Include instructor permission by signature or email**

Refunds: Tuition and fees will be prorated on a per diem basis, beginning with the first day of classes and continuing for a maximum of 60% of the course. No refunds shall be made after 60% of any course has been completed. The official date of withdrawal is determined by the Registrar.

Dropping all your classes in a semester: A "Request for Withdrawal" form needs to be completed. If you have financial aid, please contact the Financial Aid Office to determine the effect on your aid.

DROP

Dept. & Course Number	Sec	Sub Sess	Course Title	# of Credits	Never Attended (Full Refund)	OR	Last Date of Attendance: Attended at least one class session
						OR	
						OR	
						OR	
						OR	
						OR	
						OR	

ADD

Dept. & Course Number	Sec	Sub Sess	Course Title	CR	
Total Credits After Drop/Add					

Student Signature _____

Advisor Signature _____