



# Independent Student's (and Spouse's, if applicable) – Income Information . Complete Section 1 OR 2.

## 1. TAX RETURN FILERS

**Important Note:** The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2021 or had a change in marital status after December 31, 2021.

**Instructions:** Complete this section if the student (and spouse if married) *filed or will file* a 2021 IRS income tax return(s). **The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) within the Student Financial section of FAFSA on the Web at FAFSA.gov.** In most cases, no further documentation is needed to verify 2021 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed. Contact the NNU Office of Financial if more information is needed about using the IRS DRT within the FAFSA.

**Check the ONE box that applies.**

- The student (and spouse, if married) **has used** the IRS DRT within FAFSA to transfer 2021 IRS income tax return information into the student's FAFSA.
- The student (and spouse, if married) **has not yet used** the IRS DRT in FAFSA on the Web, but **will use** the tool to transfer 2021 IRS income tax return information into the Student's FAFSA.
- The student (and spouse, if married) **is not eligible for or chose not to use** the IRS DRT in FAFSA on the Web, and **instead will provide** the school a 2021 IRS Federal Tax Return Transcript from the IRS **OR** a **signed** 2021 tax return (1040, 1040A, or 1040EZ only).

A **2021 IRS Tax Return Transcript** may be obtained through:

- **Get Transcript by MAIL/ONLINE** : Go to [www.irs.gov](http://www.irs.gov), under the Tools heading, click "Get Your Tax Record." Click "Get Transcript by MAIL" or click "Get Transcript ONLINE". Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."
- To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.

**NOTE:** If the student and spouse filed separate 2021 IRS income tax returns, the IRS DRT cannot be used and the **2021 IRS Tax Return Transcript(s)** must be provided for both student *and* spouse.

## 2. TAX RETURN NONFILERS

Complete this section if the student will not file and **is not required** to file a 2021 income tax return with the IRS.

**Check the ONE box that applies:**

- The student (and spouse, if married) was not employed and had no income earned from work in 2021.
- The student (and spouse, if married) was employed in 2021 and earned income, however did not file. Please list below the names of all the student's employers, the amount earned from each employer and whether an IRS W-2 is attached. **Provide copies of all 2021 IRS W-2 forms. If not explain why.**

| Employer's Name / Sources of Income | 2021 Income Earned | IRS W-2 Provided?                                |
|-------------------------------------|--------------------|--|
|                                     |                    | Yes (will provide) <input type="checkbox"/>      |
|                                     |                    | Yes (will provide) <input type="checkbox"/>      |
|                                     |                    | No (attach explanation) <input type="checkbox"/> |

**ALL NONFILERS MUST** provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority.

- Check here if confirmation of nonfiling is provided.
- Check here if confirmation of nonfiling will be provided later.

A Verification of Non Filing form (VONF) may be obtained by going to [irs.gov/Individuals/Get-Transcript](http://irs.gov/Individuals/Get-Transcript) and choosing "Get Transcript Online". You may also fill out and mail in a 4506-T form, which can be found at [financialaid.nnu.edu/forms](http://financialaid.nnu.edu/forms) under the "Verification" heading. For assistance, contact the NNU Office of Financial Aid.

**DON'T FORGET TO SIGN THE FORM ON THE NEXT PAGE**

## Sign the Worksheet

I/We affirm that the information provided in this application and supporting documentation (if applicable) is true and correct. I/We understand that any false statements or misrepresentations will be cause for denial, reduction, cancellation, or repayment of financial aid. The student and one parent or spouse whose information was reported on the FAFSA must sign and date.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Spouse Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Submit this worksheet and other documentation to: Office of Financial Aid, 623 S. University Blvd., Nampa, ID 83686

Fax: 208.467.8375

Email: [financialaid@nnu.edu](mailto:financialaid@nnu.edu)

Phone: 208.467.8638

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