

A MOLLIE M. SWEET

FALL 2023

CURRICULUM VITAE

PERSONAL INFORMATION

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EDUCATION

Northcentral University – Prescott Valley, AZ
PhD in Business Administration, Jan 2013
(Specialization – Financial Management)
(PhD qualified in Accounting – 18 graduate credits)

Northwest Nazarene University – Nampa, ID
MBA, December 2003

Miami University - Oxford, OH
Bachelor of Science in Business, May 1998
Majors: Accounting; Human Resource Management

CURRENT POSITION

Northwest Nazarene University, Nampa, ID
Associate Professor of Accounting, August 2003 – present
• Accounting Club Faculty Advisor
Title IX Coordinator, May 2013 – May 2017

BUSINESS EXPERIENCE

Pioneer Title Company, Boise, ID
Accountant & Human Resource Administrator, 2001 – 2003

Albertson's, Inc., Boise, ID
Corporate Accounting Analyst, 1999 – 2001

Southwest Hide Company, Boise, ID
Accountant – Subsidiary - Friese Hide & Tallow, 1998 – 1999

Intermountain Outdoor Sports, Meridian, ID (Family business)
Human Resources / Front-end Supervisor May – September 1998

COURSES

ACCT2060 Financial Accounting
ACCT2070 Managerial Accounting
ACCT3510 Intermediate Accounting I
ACCT3520 Intermediate Accounting II
ACCT3010 Income Taxation
ACCT3040 Cost Accounting
ACCT3094A Governmental and Not-for-Profit Accounting
ACCT3094B Forensic Accounting
ACCT6013 CPA Prep Courses
ACCT6301 Business Analysis & Valuation
ACCT6501 Forensic Accounting & Fraud Investigation
ACCT6701 Governmental & Nonprofit Accounting
BSNS6011 Managerial and Cost Accounting
BSNS2330 Business Statistics
BSNS3650 Human Resource Management

**PROFESSIONAL
CERTIFICATIONS**

Certified Public Accountant (CPA) (State of Iowa Certificate #O13881)
Certified Management Accountant (CMA) (Certificate #28658)
SHRM-SCP (Senior Certified Professional in HR)
Fundamentals of Forensic Accounting Certificate (AICPA)

**PROFESSIONAL
AFFILIATIONS**

American Institute of Certified Public Accountants (AICPA)
Institute of Management Accountants (IMA)
Society for Human Resource Management (SHRM)
Golden Key International Honour Society
IMA Accounting Honor Society
Delta Mu Delta (Business Honor Society)

COMMITTEES

Faculty Policy Council – 2012 – present

- Economic Subcommittee (2013-2020)
- Chair – Elections Subcommittee (2020-present)

Commission on Enhancing Teaching & Learning – 2022 - present
General Education Council – 2020 – 2022

- Policy Subcommittee

Suggestion Review Committee – 2012 - 2016
Academic Council Undergraduate – 2006-2012

- AA subcommittee
- Various subcommittees for academic appeals

Instructional Resource Council – 2006-2007
Safety Committee – 2004-2005

FACULTY SERVICE

- Faculty advisor for the Accounting Club (Fall 2005-Spring 2007; Fall 2016-present)
- School of Business Dean Search committees (Fall 2018 and Spring 2021)
- Vice President of University Advancement Search Committee (Spring 2018)
- Faculty advisor for Enactus club (Fall 2012-Spring 2015)
- EZER Faculty mentor (Fall 2013-2018)
- Doctoral Dissertation Committee for EdD student (2013-2014)
- Cross campus interview committee for International Relations Professor (Spring 2014)
- Cross campus interview committee for Student Teaching Director (March 2013)
- Cross campus interview committee for Psychology Professor (Spring 2013)

PROFESSIONAL SERVICE

- Treasurer, Families ETC. Board of Directors, 2023-present
- Chair, Northwest Christian Credit Union Supervisory Committee, 2018 – present
- Treasurer, Treasure Valley IMA Board of Directors, 2007 – 2013
- IMA Leadership Academy Faculty, 2011 – 2019

REPRESENTATIVE PROFESSIONAL ACTIVITIES

- Attended the ACBSP Region 7 Conference (Oct 2022)
- Traveled as the faculty advisor to NYC for the FMA conference with 5 students (March 2020)
- Earned the Fundamentals of Forensic Accounting Certificate (AICPA Dec. 11, 2019)
- Traveled to China as an NNU representative of the Confucius Institute (July 9-20, 2019)
- AICPA Forensic and Valuation Conference (November 13-15, 2017)
- Attended QuickBooks Training (April 17-18, 2014)
- Attended the HRATV Annual Conference – Be Visible. Be a Partner. Be Strategic. (April 4, 2013)
- Attended the IMA seminar “Ethic in Business” (February 21, 2013)

- Attended the ACBSP Region 7 Conference (Jan 2013)
- Business at Its Best BBB/KTVB TV Series SME (11/10/12; 11/26/13; 2/09/13)
- Coordinated and attended the IMA plant tour of Motive Power (April 19, 2011)
- Attended the HRATV Annual Conference – HR Kaleidoscope (April 12, 2011)
- Faculty advisor for the CFA sponsored Global Investment Research Challenge competition – as the Idaho winners, the team traveled to Omaha to compete in the Americas competition
- Attended the HRATV Annual Conference – Re-Focus, Re-Discover, Recover (April 14, 2010)
- Attended a Webinar titled “HIPPA and Mental Health Parity” (November 18, 2009)
- Attended the HRATV meeting “What is Your Labor IQ? Administering Idaho’s Labor Laws” (November 18, 2009)
- Attended *The Fundamentals of Management and Leadership* workshop from AmeriBen/IEC Group (November 17, 2009)
- Attended the IMA meeting titled “Treasure Valley Economic Update” (October 14, 2009)
- Attended the IMA meeting titled “Continuous Improvement: The Toyota Way” (October 8, 2009)
- Attended the HRATV Annual Conference – Building and Maintaining a Healthy Organization (April 16, 2009)
- Coordinated and attended the IMA plant tour of Pacific Press Publishing (May 13, 2009)
- Attended a seminar from IMA on Business Tax Credits and Incentives by Kevin Cox of Lemaster Daniels (Feb. 5, 2009)
- Listed in the 2006/2007 *Empire Who’s Who of Women in Education* registry.
- Faculty advisor for the Canada Case Competition (Royal Roads University, Victoria, BC) 2006
- Chaired or a member of search committees for positions in the School of Business (2004-2006)
- Instructor of record for ED 550 – Helping Educators Manage Personal Finances (October 2005, 2006, 2007, 2008, 2009)
- Attended the luncheon, radio spot, and awards dinner for recipients of the 2005 Integrity Counts! Award (October 2005)
- Developed the submission to the Boise Better Business Bureau for the Integrity Counts! Award (summer 2005)
- Taught Human Resource Management for the Certified Business Manager (CBM) review course (February 2005)
- Developed a case study used in the MBA program on pitfalls associated with small businesses (2003)
- Moderator for the Business Enrichment Series on Protecting Your Business & Managing Risk (October 2003)
- Attended the *Women in Business and Leadership* Seminar (September 2003)
- Traveled to Chile and Peru with the School of Business (August 2003)

PRESENTATIONS

Sweet, M.M. & Mokhtarian, K (2022, October 13). *Better Together...or Maybe Apart (Internship failures)*. ACBSP Region 7 Fall Conference 2022, College of Western Idaho, Nampa, ID.

Russell, W, Sweet, M.M., & Mokhtarian, K. (2020, June 23). *Holistic Approaches to Internships*. ACBSP Annual Conference 2020, Virtual.

Sweet, M. M. (2015, April 7). *Developing Supervisors*. Idaho Public Health. Boise, ID.

Sweet, M. M. (2013, September). *Hire Faster, Fire Slower*. Northwest Nazarene University Business Enrichment Series on Business, Morality, and Public Policy. Northwest Nazarene University, Nampa, ID.

Sweet, M. M. (2012-2013). Business at Its Best BBB/KTVB TV Series (11/10/12; 11/26/13; 2/09/13)

Sweet, M. M. (2005, February). *Budgeting 101*. Smart Women, Smart Money Financial Conference. Boise Center on the Grove, Boise, ID.

MAGAZINE PUBLICATIONS

Sweet, M. M. (2007, February). Show me the Benefits. *IQ Idaho*, 5(7), 40.

Sweet, M. M. (2007, December). Scary Bosses, *IQ Idaho*, 5(7), 50-51.

CONSULTING

- Forensic Accountant (Aug 2022 – Oct 2022)
 - Investigation into fraud and embezzlement for the Black Canyon Irrigation District
- Southern New Hampshire University (Spring 2023 – current)
 - Adjunct Accounting Instructor Global Campus
- University of Dubuque (Spring 2022 – current)
 - Adjunct Accounting Instructor for the Meridian, ID location
- Certificate Management Services Test Developer (2015-current)
 - Southern New Hampshire University Business exams questions writer and technical reviewer (Spring 2020)
 - Western Governors University Business exam questions writer and technical reviewer (Spring 2019)
 - Southern New Hampshire University Principles of Finance Test Developer (Spring 2016)
 - Southern New Hampshire University (SNHU) Human Relations in Administration Test developer (Dec 2015)
 - Western Governors University (WGU) Test developer/Exam writer for Intro to Business (Summer 2015)
- BBB of the Northwest and Pacific – Managing by the Numbers accounting video lessons (October 2018 - March 2019)
- Human Resource regulations and policy work for DJM Sales & Marketing (January – March 2013).