

Dependent Student's – Income Information Complete EITHER section 1 OR 2 below.

1. STUDENT TAX RETURN FILERS

Instructions: Complete this section if the student **filed or will file** a 2022 IRS income tax return(s). **The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT)** that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2022 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer. Contact the NNU Office of Financial if more information is needed about using the IRS DRT within your FAFSA.

Check the **ONE** box that applies.

- The student **has used** the IRS DRT within FAFSA on the Web to transfer 2022 IRS income tax return information into the student's FAFSA.
- The student **has not yet used** the IRS DRT in FAFSA on the Web, but **will use** the tool to transfer 2022 IRS income tax return information into the student's FAFSA.
- The student is **unable or chose not to** use the IRS DRT in FAFSA on the Web, and **instead will provide** the school a 2022 IRS Federal Tax Return Transcript(s) from the IRS OR a signed 2022 tax return (1040, 1040A, or 1040EZ only).

A 2022 IRS Tax Return Transcript may be obtained through:

- **Get Transcript by MAIL/ONLINE** : Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL" or click "Get Transcript ONLINE". Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."
- To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobilephone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a creditcard number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.

2. STUDENT TAX RETURN NONFILERS

Complete this section if the student will not file and is **not required** to file a 2022 income tax return with the IRS.

I certify that I (the student) did not file, and was not required to file, a 2022 income tax return with the IRS.

Additionally, check the **ONE** box that applies.

- The student was not employed and had no income earned from work in 2022.
- The student was employed in 2022 and earned income, however, did not file. Please list below the names of all the student's employers, the amount earned from each employer and whether an IRS W-2 was provided or not.

Provide copies of all 2022 IRS W-2 forms. If not explain why.

Employer's Name / Sources of Income	2022 Income Earned	IRS W-2 Provided?

Parent(s)' Income Information. Complete EITHER section 1 OR 2.

Important note: the instructions below apply to **each** parent included in the household. Notify the Financial Aid Office if the parents filed separate IRS income tax returns for 2022, or had a change in marital status after December 31, 2022.

1. PARENT TAX RETURN FILERS

Complete this section if the parent(s) filed/will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data. In other words, if the parents filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the parents was not available or could not be used, the parents should provide the institution with a **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.**

A **2022 IRS Tax Return Transcript** may be obtained through:

• **Get Transcript by MAIL/ONLINE :** Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by MAIL" or click "Get Transcript ONLINE". Make sure to request the "Return Transcript" and **NOT** the "Account Transcript."

To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.

• **Automated Telephone Request:** 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

• **Paper Request Form:** IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

2. PARENT TAX RETURN NONFILERS

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and **are not required** to file a 2022 income tax return with the IRS.

Check the ONE box that applies.

- The student's parent(s) were not employed and had no income earned from work in 2022.
- The student's parent(s) were employed in 2022 and earned income, however did not file. Please list below the names of all the parents' employers, the amount earned from each employer and whether an IRS W-2 was provided or not.

Provide copies of all 2022 IRS W-2 forms. If not explain why.

Employer's Name / Sources of Income	2022 Income Earned	IRS W-2 Provided?

ALL NONFILERS MUST provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2022 IRS income tax return was not filed with the IRS or other relevant tax authority.

- Check here if confirmation of nonfiling is provided.
- Check here if confirmation of nonfiling will be provided later.

A Verification of Non Filing form (VONF) may be obtained by going to irs.gov/Individuals/Get-Transcript and choosing "Get Transcript Online". You may also fill out and mail in a 4506-T form, which can be found at nnu.edu/financialaid-forms under the "Verification" heading. For assistance, contact the NNU Office of Financial Aid.

DON'T FORGET TO SIGN THE FORM ON THE NEXT PAGE

Sign the Worksheet

I/We affirm that the information provided in this application and supporting documentation (if applicable) is true and correct. I/We understand that any false statements or misrepresentations will be cause for denial, reduction, cancellation, or repayment of financial aid.

The student and one parent or spouse whose information was reported on the FAFSA must sign and date.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

Submit this worksheet and other documentation to: Office of Financial Aid, 623 S. University Blvd.,
Nampa, ID 83686 Fax: 208.467.8375 Email: financialaid@nnu.edu Phone: 208.467.8638

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