

[illegible]

Student Income Information - Complete Section 1 OR 2 below

1. Student Tax Return Filers

Instructions: Complete this section if the student (and spouse, if applicable) **filed or will file** a 2024 IRS income tax return(s). As part of federal student aid eligibility, students will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In most cases, no further documentation is needed to verify 2024 IRS income tax return information that was transferred into the student's FAFSA directly from the IRS via the FA-DDX. Contact the NNU Office of Financial Aid if more information is needed.

If 2024 income tax return information for the student **was not** transferred via the FA-DDX (and considered verified), the student should provide NNU's Office of Financial Aid with a 2024 IRS Tax Return Transcript(s) or a signed copy of the 2024 income tax return and applicable schedules.

A **2024 IRS Tax Return Transcript** may be obtained through:

- **Get Transcript by Mail** - Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript". The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- **Get Transcript Online** - Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online". Make sure to request the "Return Transcript" and **NOT** the "Account Transcript". Follow the instructions to create an ID.me account (if you do not already have one). If you need help creating an ID.me account, or verifying your identity, visit the ID.me IRS Help Site.
- **Automated Telephone Request** - 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- **Paper Request Form** - IIRS Form 4506T-EX or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

2. Student Tax Return Non-Filers

Complete this section if the student will not file and is **not required** to file a 2024 income tax return with the IRS. All Non-Filers **must** provide documentation from the IRS (or other relevant tax authority), dated on or after October 1, 2024 that indicates a 2024 IRS income tax return was not filed with the IRS (or other relevant tax authority).

___ I certify that I (the student) did not file, and was not required to file, a 2024 income tax return with the IRS.

- A Verification of Non Filing (VONF) form may be obtained by going to irs.gov/Individuals/Get-Transcript and choosing "Get Transcript Online".
- You may also fill out and mail in a 4506-T form, which can be found at irs.gov/pub/irs-pdf-f4506t.pdf

Additionally, check the one box that applies:

___ The student was not employed and had no income earned from work in 2024.

___ The student was employed in 2024 and earned income, however, did not file. Please list below the names of all the student's employers, the amount earned from each employer, and whether an IRS W-2 was provided or not. If no W-2 was provided, please explain why.

Employer's Name/Sources of Income	2023 Income Earned	Provide IRS W-2

Verification of Identity

Please read the following section carefully.

- Complete Option 1 if you are able to appear in person at the NNU Office of Financial Aid.
- Complete Option 2 if you are **not able** to appear in person. The completion of this option **must** be witnessed by a notary.
Online notaries are not acceptable.

Option 1: Appear in Person at NNU

- The student must provide this completed form.
- The student must also provide a copy of a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.
- The institution will make and maintain a copy of the student's photo ID
 - This copy will be dated and signed by an institutionally authorized official and kept in the student's record.

Option 2: Appear Before a Notary

- The student must provide this completed form to NNU.
- The student must provide a copy of a valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.
- The student must also provide NNU with a copy of the government-issued photo ID acknowledged by the notary.

Notary's Certificate of Acknowledgment

On this ____ day of 20____, before me, the undersigned Notary Public, personally appeared:

Student Name: _____

who proved to me through satisfactory evidence of identification to be the individual whose name is signed on the following document, and who acknowledged that they executed the same voluntarily for its stated purpose. I further certify that the individual appeared before me in person and signed this document in my presence.

Notary Seal

Notary Public Signature: _____

Printed Name of Notary: _____

Commission Number: _____

Sign the Worksheet

I/We affirm that the information provided in this application and supporting documentation (if applicable) is true and correct. I/We understand that any false statements or misrepresentations will be cause for denial, reduction, cancellation, or repayment of financial aid.

The student (and spouse, if applicable) must sign and date the form.

Student Signature: _____

Date: _____

Spouse Signature: _____

Date: _____

Submit this worksheet and any applicable supporting documentation to:

NNU Office of Financial Aid

623 S University Blvd
Nampa, ID 83686

Fax: 208-467-8375

Email: financialaid@nnu.edu

Phone: 208-467-8638